

## **Returns Form**

If the item that you ordered does not meet your expectation or is now surplus to requirements, you can return it for a replacement or refund provided the item meets the following criteria:

- The item is unused, in it's original packaging and in the same condition as when it was delivered
  - We are notified and the item is returned within 14 days of receiving the delivery
  - The item must be returned at the customers expense unless otherwise agreed

Date	
Account Code	
Customer Name	
Postcode	
Contact Number	
Item Code	
Item Description	
Item Quantity	
Reason for Return	